

DofE Ambassador

Main responsibilities

- To report on DofE group activities: participant perspective
- To support DofE participants in the use of eDofE
- To support the promotion of academy DofE events

Job description

- ✓ To assist and support DofE participants in the use of eDofE (training will be given)
- ✓ To encourage completion of participants' activity sections
- ✓ To liaise with group leaders to ensure successful planning of expeditions
- ✓ To give feedback to the DofE Coordinator from the participant perspective
- ✓ To raise the profile of the DofE Award within the Academy, through the DofE notice board
- ✓ To support the promotion of DofE Academy events - including Young Pioneers - by contributing to advertising and attending as an official DofE Ambassador

Person specification

- To have excellent communication skills, both face-to-face and written
- To have a very positive attitude to writing and communications
- To have a genuine interest in the DofE Award
- To participate actively in the your DofE Gold award
- To be organized
- To be a good role model

Initiative and extra dedication

- To lead Group Leaders
- Help participants choose appropriate and worthwhile activities for their level of DofE Award

Support DofE participants

Support DofE promotion

Support DofE events

Appraisal

Your performance will be evaluated twice a year by meeting with the member of staff in charge of the leadership programme and evidence of your performance will be collated in a DofE Assessor report. Your portfolio will be used to inform your progress.